

## The Hill COVID-19 Policy

We are committed to providing a safe environment for our employees, residents, campers, and guests at all times. We are also committed to compliance with the CDC and state recommended policies and executive actions for safe operation during the coronavirus pandemic. The procedures listed below are the policies we currently have in place and recommend to our staff and residents as well as those using or visiting our facilities.

- Face coverings are required while indoors and not seated for meetings or consuming food and drink.
- Frequent use of hand sanitizer is encouraged. Groups renting the facilities for events must provide hand sanitizer and wipes for their attendees.
- Common contact surfaces will be cleaned and sanitized on a regular basis while any group is on the premises. Group organizers must provide their own staff or volunteers to perform these duties during their event.
- Any staff member or resident who has knowingly been exposed to COVID-19 or is exhibiting possible symptoms should immediately notify our director. In the case of guests or visitors, they should refrain from entering the property and exposing others.
- Staff and residents who become sick or have been exposed to COVID-19 will be quarantined for ten days or until tested negative.
- Guests and visitors who become sick must be isolated from others and sent home after notifying a staff member of The Hill of the situation. The Hill must be kept apprised of test results so that anyone else exposed can be notified.
- No group will be allowed to gather on the premises in numbers beyond what is approved by the CDC and state authorities (currently 60). At a minimum, six feet of space should be provided between each individual in all areas where groups will gather indoors.
- Anyone who uses the public restrooms at The Hill must follow the posted guidelines: 1. Wash your hands, 2. Wipe down every touched surface with the provided sanitizing wipes before exiting, 3. Wipe down the door handle and light switch upon exiting, 4. Throw the used wipe away in the trashcan outside of the restroom.
- Seating must be arranged so that a six-foot space is maintained between all participants. This includes both meetings and meals.
- Sleeping arrangements must be organized so that a six-foot space is maintained between all participants (realistically around 48).
- Food will be served by the kitchen staff and not left exposed or available for self-service.
- Food service staff will observe all health department approved regulations in addition to all extra state mandated precautions.
- As much as possible, meetings should be conducted in alternative ways, such as via Zoom, to reduce potential exposure.

- Organizers of group gatherings should provide a means of taking attendee's temperature before admittance. Persons with a temperature above 100.5 degrees Fahrenheit should not be admitted.
- Group organizers should either assign seating for the duration of their event or recommend their attendees maintain the same seat throughout the event.